

Equality Impact Assessment / Equality Analysis

Title of service or policy	Review of Car Park orders - Batheaston and Radstock
Name of directorate and service	Environmental Services - Traffic Management
Name and role of officers completing the EIA	Andrew Coles - Traffic Regulation Order Technical Officer
Date of assessment	February 2015

Equality Impact Assessment (or 'Equality Analysis') is a process of systematically analyzing a new or existing policy or service to identify what impact or likely impact it will have on different groups within the community. The primary concern is to identify any discriminatory or negative consequences for a particular group or sector of the community. Equality impact Assessments (EIAs) can be carried out in relation to service delivery as well as employment policies and strategies.

This toolkit has been developed to use as a framework when carrying out an Equality Impact Assessment (EIA) or Equality Analysis on a policy, service or function. It is intended that this is used as a working document throughout the process, with a final version including the action plan section being published on the Council's and NHS Bath and North East Somerset's websites.

1.	Identify the aims of the policy or service and how it is implemented.	
	Key questions	Answers / Notes
1.1	Briefly describe purpose of the service/policy including <ul style="list-style-type: none"> • How the service/policy is delivered and by whom • If responsibility for its implementation is shared with other departments or organisations • Intended outcomes 	Review of the existing car park TRO's for Church Lane and Waterloo Road, Radstock and London Road East, Batheaston. The works are carried out on behalf of the Councils' Parking Team.
1.2	Provide brief details of the scope of the policy or service being reviewed, for example: <ul style="list-style-type: none"> • Is it a new service/policy or review of an existing one? • Is it a national requirement? • How much room for review is there? 	This is a review of the existing orders that are in place on the three car parks.
1.3	Do the aims of this policy link to or conflict with any other policies of the Council?	The review is in line with the Councils' priorities.

2. Consideration of available data, research and information

Monitoring data and other information should be used to help you analyse whether you are delivering a fair and equal service. Please consider the availability of the following as potential sources:

- **Demographic** data and other statistics, including census findings
- Recent **research** findings (local and national)
- Results from **consultation or engagement** you have undertaken
- Service user **monitoring data** (including ethnicity, gender, disability, religion/belief, sexual orientation and age)
- Information from **relevant groups** or agencies, for example trade unions and voluntary/community organisations
- Analysis of records of enquiries about your service, or **complaints** or **compliments** about them
- Recommendations of **external inspections** or audit report.

	Key questions	Data, research and information that you can refer to
2.1	What is the equalities profile of the team delivering the service/policy?	The team consists of a mix of White British, White & Black Caribbean, straight and gay, males and females of varying ages.
2.2	What equalities training has staff received?	Some of the staff has undertaken some equalities training.
2.3	What is the equalities profile of service users?	The people who will benefit will be the local residents, visitors to the area, and the disabled.
2.4	What other data do you have in terms of service users or staff? (e.g. results of customer satisfaction surveys, consultation findings). Are there any gaps?	A consultation was carried out as part of the TRO process and its findings are detailed in the single member report which this document is an appendix to.
2.5	What engagement or consultation has been undertaken as part of this EIA and with whom? What were the results?	The results of both the informal and formal consultations have been used in collating the assessment.
2.6	If you are planning to undertake any consultation in the future regarding this service or policy, how will you include equalities considerations within this?	No further consultation is planned.

3. Assessment of impact: 'Equality analysis'			
	<p>Based upon any data you have considered, or the results of consultation or research, use the spaces below to demonstrate you have analysed how the service or policy:</p> <ul style="list-style-type: none"> Meets any particular needs of equalities groups or helps promote equality in some way. Could have a negative or adverse impact for any of the equalities groups 		
		Examples of what the service has done to promote equality	Examples of actual or potential negative or adverse impact and what steps have been or could be taken to address this
3.1	Gender - identify the impact/potential impact of the policy on women and men.	All of the proposals are non-gender specific, and will affect / benefit everyone equally.	N/A
3.2	Pregnancy and maternity -	All of the proposals are non-pregnancy and maternity specific, and will affect / benefit everyone equally.	N/A
3.3	Transgender - identify the impact/potential impact of the policy on transgender people.	All of the proposals are non-transgender specific, and will affect / benefit everyone equally.	N/A
3.4	Disability - identify the impact/potential impact of the policy on disabled people (ensure consideration both physical and mental impairments).	The disabled can still use their blue badges to park with the same rules that will have before.	There should be no change to how the disabled will be affected due to these proposals.
3.5	Age - identify the impact/potential impact of the policy on different age groups.	All of the proposals are not age specific, and will affect / benefit everyone equally.	N/A

3.6	Sexual orientation - identify the impact/potential impact of the policy on lesbians, gay, bisexual & heterosexual people.	All of the proposals are non-sexual orientation specific, and will affect / benefit everyone equally.	N/A
3.7	Marriage and civil partnership - does the policy/strategy treat married and civil partnered people equally?	All of the proposals are not matrimonially specific, and will affect / benefit everyone equally.	N/A
3.8	Religion/belief - identify the impact/potential impact of the policy on people of different religious/faith groups and also upon those with no religion.	All of the proposals are not religion specific, and will affect / benefit everyone equally.	N/A
3.9	Socio-economically disadvantaged - identify the impact on people who are disadvantaged due to factors like family background, educational attainment, neighbourhood, employment status can influence life chances.	All of the proposals are not socio-economically specific, and will affect / benefit everyone equally.	N/A
3.10	Rural communities - identify the impact / potential impact on people living in rural communities.	The proposals will affect people who live and work in Batheaston and Radstock in the amount of time that they will be allowed to park.	There will be a problem that people who work in the area are unable to use the car parks if they need to park all day.

4. Bath and North East Somerset Council & NHS B&NES Equality Impact Assessment Improvement Plan

Please list actions that you plan to take as a result of this assessment. These actions should be based upon the analysis of data and engagement, any gaps in the data you have identified, and any steps you will be taking to address any negative impacts or remove barriers. The actions need to be built into your service planning framework. Actions/targets should be measurable, achievable, realistic and time framed.

Issues identified	Actions required	Progress milestones	Officer responsible	By when
Local traders are unable to park all day to run their shops.	Monitor the situation to see if this is the case.	No complaints were received.	Andy Dunn	12 mths from implementation

5. Sign off and publishing

Once you have completed this form, it needs to be 'approved' by your Divisional Director or their nominated officer. Following this sign off, send a copy to the Equalities Team (equality@bathnes.gov.uk), who will publish it on the Council's and/or NHS B&NES' website. Keep a copy for your own records.

Signed off by: **Chris Major**
(Group Manager - Transport & Parking)

(Divisional Director or nominated senior officer)

Date: **23rd June 2015**